

Hello There,

This is Gina Gagliano, I am the Owner of the Kettle Moraine Ranch in Eagle, Wisconsin. We offer horseback riding, weddings, parties, wagon rides, music festivals, bike nights and more.

This year I will be putting on 3 events. I would like to invite you to be a vendor at one or all of our events we will be having this year.

Event Date & Times-

- **Spring Into Summer Artisan, Craft, & Goods Fair**
 - Saturday, June 1st / 9:00am-5:00pm
 - Sunday, June 2nd / 9:00am-3:00pm
- **Blast Into July - Vendor Goods, Craft & Artisan Fair**
 - Friday, July 5th / 2:00pm-8:00pm
 - Saturday, July 6th / 2:00pm-8:00pm
 - Both days we will have live music 7:00pm-9:30pm
- **Autism Fundraiser Festival**
 - Saturday, July 20th / 11:00am-5:00pm

What Will Be Going On During Some Or All Of These Events-

- Vendors
- Food Trucks
- Bonfire & Wagon Rides
- Jackass Saloon Bar
- Live Music
- Raffle & Silent Auction
- Pony Rides & Mini-Petting Farm
- And More...

What We Will Provide-

- Your business will be listed on our website and facebook page
 - People who view our website, will be able to click on your business name and be directly taken to your website or facebook page
- 1- Banquet Size Table / 8 Foot (IF needed by vendor)
- Kettle Moraine Ranch Staff Security
- Parking

What We Can Offer-

- Outdoor and Indoor space for vendors
 - Indoor space is located in the Buckhorn Barn. Indoor space does not have AC
- Chair Rental- \$5.00 Per Chair + \$30.00 Security Deposit. Total- \$35.00 Due
 - At the end of each event you will receive your \$30.00 security deposit back
- Electric If Needed For Your Vendor Spot
 - There is an electric fee
 - You are more than welcome to bring in a generator
 - Electric spaces are limited
- Camping Area (For tents/RVS/Campers/Etc)
 - No fee for camping
 - If you need electric there would be a fee for that, or you can bring in a generator

PRICING FOR VENDOR SPOTS

OUTDOOR SPOTS - 1 DAY ONLY		OUTDOOR SPOTS - 2 DAYS	
10 x 10	\$50.00	10 x 10	\$75.00
10 x 20	\$75.00	10 x 20	\$125.00
10 x 30	\$100.00	10 x 30	\$175.00
10 x 40	\$125.00	10 x 40	\$225.00

INDOOR SPOTS - 1 DAY ONLY		INDOOR SPOTS - 2 DAYS	
10 x 10	\$75.00	10 x 10	\$125.00
10 x 20	\$100.00	10 x 20	\$175.00
10 x 30	\$125.00	10 x 30	\$225.00

Pricing For Electric Per Day-

- \$25.00

Notes-

- Vendor Fees I collect for the Autism Festival Fundraiser will be donated to the Autism organization "Bridge The Gap" & a local family who's son is on the Spectrum.
- We will be having a Raffle & Silent Auction at the Autism Festival. All money raised from the silent auction and raffle will be donated to the organization "Bride The Gap" & a Local family who's son is on the spectrum.
- If you would like to donate a silent auction or raffle item for our Autsim Festival it would be greatly appreciated but not necessary.

Spaces are going to fill up fast. Limited indoor spaces. If you are interested in being a vendor or would like more information for our awesome events please contact me at-

ginaatkmr@gmail.com or call at (262)-594-2122

Emailing is preferred.

Check out our website to see what we are all about.

www.kettlemorainerranch.com

I hope to hear from you soon. Take care.

Thank You-

Gina Gagliano

Kettle Moraine Ranch, Owner/President

EVENTS AT THE KETTLE MORAINÉ RANCH VENDOR FORM & CONTRACT 2024

If you will be attending multiple events here as a vendor, please make sure you print a form to fill out for each event attending.

BUSINESS NAME-	
CONTACT NAME-	
ADDRESS-	
PHONE #-	
EMAIL-	
WEBSITE-	
FACEBOOK PAGE-	
NAME OF EVENT COMING TO-	
DATES VENDOR WILL BE HERE-	
WHAT GOODS DO YOU SELL-	

<u>RENTALS</u>	<u>RENTAL PRICE</u>		<u>PLEASE FILL OUT WHAT IS NEEDED AND AMOUNT</u>
<u>OUTDOOR SPACE-</u>	<u>1 DAY</u>	<u>2 DAYS</u>	Size- _____ How Many Days- _____ <div style="text-align: right; background-color: yellow;">TOTAL AMOUNT- \$ _____</div>
10 x 10	\$50.00	\$75.00	
10 x 20	\$75.00	\$125.00	
10 x 30	\$100.00	\$175.00	
10 x 40	\$125.00	\$225.00	
<u>INDOOR SPACE-</u>	<u>1 DAY</u>	<u>2 DAYS</u>	Size- _____ How Many Days- _____ <div style="text-align: right; background-color: yellow;">TOTAL AMOUNT- \$ _____</div>
10 x 10	\$75.00	\$125.00	
10 x 20	\$100.00	\$175.00	
10 x 30	\$125.00	\$225.00	
1- 110 AMP LINE	\$25.00 Per Day		Electric Is Needed- YES / NO <div style="text-align: right; background-color: yellow;">TOTAL AMOUNT- \$ _____</div>
8 Foot Banquet Table	No Charge		Table Needed- YES / NO
Folding Chair	\$35.00 Per Chair		How Many Chairs- _____ <div style="text-align: right; background-color: yellow;">TOTAL AMOUNT- \$ _____</div>
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EVENTS AT THE RANCH - POLICIES / RULES / TERMS 2024-

1. TIMES-

- a. Vendors need to be set up and ready to sell their products/items/merchandise at least 30 minutes before the event opens.
 - i. Vendors should have everything unloaded and ready to set up at least 1 HOUR before the event starts.
 - ii. Vendor vehicles need to be parked in the designated area by TBD on which event.

2. PARKING-

- a. There will be designated areas for our vendors to park.
- b. No parking by vendor selling areas.

3. ELECTRIC-

- a. You must bring in your own electric cords, extension cords, & adapters (if needed). The Kettle Moraine Ranch will not supply any vendors with such items.
- b. Vendors are allowed to bring in their own generators for power.

4. LOGOS/ADVERTISING-

- a. If a vendor would like their business logo or information put on the Kettle Moraine Ranch website and facebook page, please email a pdf of your logo and all information to the Owner/President, Gina Gagliano. ginaatkmr@gmail.com
- b. The Kettle Moraine Ranch will promote vendors on our website and facebook page leading up to the event dates.

5. PAYMENT-

- a. Payment for vendor space is due 30 days before the event date.
- b. No refunds will be given if vendors decide to cancel coming to the event.
- c. The Kettle Moraine Ranch only accepts Cash, WI Checks, Money Orders, or Cashier Checks for payment.
- d. Payment can be made to- Kettle Moraine Ranch

6. SELLING OF MERCHANDISE/PRODUCTS-

- a. Vendor spaces must be properly manned during event hours.
- b. If it is illegal, Don't sell it.
- c. NO firearms are to be sold at any time.
- d. NO alcohol should be displayed or sold at any time.

7. FOOD VENDORS/FOOD TRUCKS

- a. NO alcohol should be displayed or sold at any time, this includes beer/wine/seltzers.
- b. There should be NO soda or water sold during the event.
 - i. This is due to the Kettle Moraine Ranch having their Bar open during the event.

8. GENERAL RULES/POLICIES-

- a. If vendors are renting the indoor space, vendors should not hang anything on the walls of the building using nails or screws.
- b. Vendors should carry their own insurance against damages, and loss.
 - i. This is not mandatory but recommended.

- c. Vendors should carry their own public liability insurance against injury and property of others.
 - i. This is not mandatory but recommended.
- d. Vendors are taking full responsibility and liability for their space rented and items brought in.
- e. The Kettle Moraine Ranch is not responsible for any theft, lost items, damage items, etc for any of the vendor's property.
 - i. The Kettle Moraine Ranch assumes no liability for anything relating to vendors.
- f. Vendors are taking full responsibility for any damage done to the Kettle Moraine Ranch property or animals during their time here for the event.
 - i. If any damage is done to the Kettle Moraine Ranch property or animals, vendors will receive a damage fee. Damage fee will be determined on what was done.
 - ii. Payment for damage fee will be due TBD.
- g. Vendors need to throw all trash away in the proper bins or dumpsters.
- h. There is no WI-FI available. Any vendors needing WI-Fi need to come prepared by using their own Hot-Spot for WI-FI.
- i. There are 2 ATM machines located on the Kettle Moraine Ranch property.

-WAIVER-

Vendors agrees to indemnify the Kettle Moraine Ranch, Gina Gagliano (Owner), all sponsors for “events” and anyone else connected with the management or presentation for “events” and will hold and save each of them harmless from any and all actions, damages, and claims to the persons or property, penalties, obligations, liabilities or attorneys fees that may be asserted or claims by any person, firm, entity, corporation, political subdivision or other organizations arising out of any negligent or intentional tortious acts, errors or omissions of vendor, its agents, employees, subcontractors, or invitees, provided for herein and arising out of the performance of this agreement.

Vendors agree to all policies, terms, and rules that are listed on the vendor contract.

In signing this contract, we agree to comply with the accompanying rules and regulations printed on this contract. Vendor locations and space assignments are subject to approval by Gina Gagliano, Kettle Moraine Ranch/Owner, President. Vendor space is on a first come first serve basis.

Vendor Signature

Date